

AUTHORS' GUIDELINES

Dear Authors,

We are inviting submissions to three types of papers:

- Complete research papers
- Extended abstract
- Doctoral symposium papers

~ All submissions should be written in English and should not have been previously published in a journal or conference proceedings.

~ A double-blind peer-review process will be applied to evaluate all submitted papers. Accepted and registered papers will be published in the Conference Proceedings.

~ Selected papers will have the opportunity to be extended and published in the *Economy, Business & Development* journal and other reputable publications.

What are the most important Author Guidelines?

Here are some guidelines and a step-by-step guide to help you with your submission.

Submitting a paper

All manuscripts submitted for presenting at the *Economic and Business Trends Shaping the Future* must include an article abstract, the complete titles and affiliations of all authors, and complete contact information, including e-mail address for the corresponding author. Upon receipt, each manuscript will undergo preliminary editorial review to determine its basic suitability for consideration. Papers that are deemed suitable for the Review are then sent to at least two referees. The co-editors make the decision to accept, return for revisions, or reject manuscripts based on the comments received from the reviewers. The Review uses a double-blind review process, such that the identities of authors are not revealed to reviewers and the identities of reviewers are not revealed to the authors. Authors and reviewers are instructed to notify the editorial office immediately if there are any conflicts of interest in this process. Reviews are typically provided within three weeks.

Authors can submit three types of manuscripts for the *Economic and Business Trends Shaping the Future Conference* i.e., a complete research paper, an extended abstract, or a doctoral symposium paper designed for PhD students.

- Complete research papers are restricted to 12 pages, including appendices and references. A typical complete research paper will consist of approximately 4,000-6,000 words.

- Extended abstracts are restricted to 3 pages including references. A typical extended abstract will consist of approximately 1,200-1,800 words.

- Doctoral symposium papers are restricted to 6 pages, including appendices and references. A typical Doctoral symposium paper will consist of approximately 2,000-3,000 words.

Due to the blind review process, authors are required to submit an anonymous file named after the title of the paper.

Authors are invited to submit their papers through the EBTSF-26 EasyChair system.

When submitting, authors should submit either a .docx or a .pdf format of their manuscript. The submission should be made according to the both acceptable templates in Microsoft Word or LaTeX given below:

- when submitting a Complete Research Paper, use the templates below:

- EBTSF_2026_Complete Research Paper Template.docx
- EBTSF_2026_LaTeX Template Complete Research Papers.zip

- when submitting an Extended Abstract, use the templates below:

- EBTSF_2026_Extended Abstract Template.docx
- EBTSF_2026_LaTeX Template Extended Abstract.zip

- when submitting a Doctoral Symposium Paper, use the templates below:

- EBTSF_2026_Doctoral Symposium Paper Template.docx
- EBTSF_2026_LaTeX Template Doctoral Symposium.zip

Although we encourage authors to send us the highest-quality figures possible, for peer-review purposes we can accept a wide variety of formats, sizes, and resolutions. Please try to avoid rasterized images for line-art diagrams and schemas. Whenever possible, use vector graphics instead.

After acceptance, figures in the final version of the manuscript should be provided as .png with 300 dpi for Microsoft Word submissions, or integrated as .pdf or .eps files for the LaTeX submissions.

For LaTeX submissions, peer-review manuscripts should be provided in .pdf. After acceptance, authors may be required to provide the full LaTeX file folder (the source .tex file, .bib, images/figures, etc.).

Authorship definition

All listed authors must have approved the final manuscript and agreed to its submission. Authors are responsible for ensuring that any necessary permissions or approvals have been obtained from their affiliated institution or organization prior to submission.

All authors whose names appear on the submission

1. made substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data; or the creation of new software used in the work;
2. drafted the work or revised it critically for important intellectual content;
3. approved the version to be published; and
4. agree to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

Contributors who do not meet all criteria for authorship should be listed in the Acknowledgements section.

Disclosures and declarations

All authors are requested to include information regarding sources of funding, financial or non-financial interests, study-specific approval by the appropriate ethics committee for research

involving humans and/or animals, informed consent if the research involved human participants, and a statement on welfare of animals if the research involved animals (as appropriate).

Role of the corresponding author

One author is assigned as Corresponding Author and acts on behalf of all co-authors and ensures that questions related to the accuracy or integrity of any part of the work are appropriately addressed.

The Corresponding Author is responsible for the following requirements:

- ensuring that all listed authors have approved the manuscript before submission, including the names and order of authors;
- managing all communication between the Editor and all co-authors, before and after publication;
- providing transparency on re-use of material and mention any unpublished material (for example manuscripts in press) included in the manuscript in a cover letter to the Editor;
- making sure disclosures, declarations and transparency on data statements from all authors are included in the manuscript as appropriate (see above).

Please make sure the Corresponding Author is clearly indicated in the manuscript.

Affiliation

List each author's primary affiliation as the institution where most of the work was conducted. If an author has since moved, a current address may be added as a secondary note. Affiliations and addresses will not be changed after publication.

Author identification

Authors are strongly recommended to use their ORCID ID when submitting an article for consideration or acquire an ORCID ID via the submission process.

Most common declarations regarding Funding and Conflict of Interest

Please see the various examples of wording below and revise/customize the sample statements according to your own needs.

In case of **funding**:

- Partial financial support was received from [...]
- The research leading to these results received funding from [...] under Grant Agreement No[...].
- This study was funded by [...]
- This work was supported by [...] (Grant numbers [...] and [...])

In case of **no funding**:

- The authors did not receive support from any organization for the submitted work.
- No funding was received to assist with the preparation of this manuscript.
- No funding was received for conducting this study.

- No funds, grants, or other support was received.

In case of **conflict of interest**:

- **Financial interests:** Author A has received research support from Company A. Author B has received a speaker honorarium from Company Wand owns stock in Company X. Author C is consultant to company Y.
- **Non-financial interests:** Author C is an unpaid member of committee Z.
- **Financial interests:** The authors declare they have no financial interests.
- **Non-financial interests:** Author A is on the board of directors of Y and receives no compensation as member of the board of directors.
- **Financial interests:** Author A received a speaking fee from Y for Z. Author B receives a salary from association X. X where s/he is the Executive Director.
- **Non-financial interests:** none.
- **Financial interests:** Author A and B declare they have no financial interests. Author C has received speaker and consultant honoraria from Company M and Company N. Dr. C has received speaker honorarium and research funding from Company M and Company O. Author D has received travel support from Company O.
- **Non-financial interests:** Author D has served on advisory boards for Company M, Company N and Company O.

In case of **no conflict of interest**:

- The author(s) declare no conflict of interest.

Ethical responsibilities of authors

Reporting standards Authors must provide a clear and accurate account of the work performed, along with an objective discussion of its significance. All data should be presented truthfully and precisely. The manuscript must include sufficient detail and appropriate references to allow replication. Fabrication, falsification, or knowingly inaccurate statements are unethical and will not be tolerated.

Data access and retention Authors may be requested to provide the raw data supporting their manuscript for review. They should be prepared to make such data publicly available, where feasible, and must retain the data for a reasonable period after publication.

Originality and plagiarism Authors must submit entirely original work. Any use of others' ideas, data, or words must be properly cited or quoted. Plagiarism in any form - including self-plagiarism, cosmetic rewriting of previously published material, substantial copying or paraphrasing without attribution, or presenting others' results as one's own - is unethical and strictly prohibited.

Acknowledgement of sources Proper acknowledgment of the work of others must always be given. Authors should cite publications that have been influential in determining the nature of the reported work.

Multiple, redundant or concurrent publication An author should not in general publish manuscripts describing essentially the same research in more than one journal or conference.

Submitting the same manuscript to more than one journal or conference concurrently constitutes unethical publishing behavior and is unacceptable.

Fundamental errors in published work If an author discovers a significant error or inaccuracy in their published work, they must promptly inform the editors or publisher and cooperate to issue a correction or retraction. If the editors or publisher are notified by a third party of a major error, the author must respond promptly by correcting or retracting the paper, or by providing evidence supporting the accuracy of the original publication.

Publisher's confirmation In cases of alleged or confirmed misconduct (including fraud or plagiarism), the publisher and editors will investigate and take appropriate action. This may include publishing a correction (erratum) or, in severe cases, retracting the paper.